



APPLICATION & INFORMATION 2024

JUNE 7, 10:00-9:00

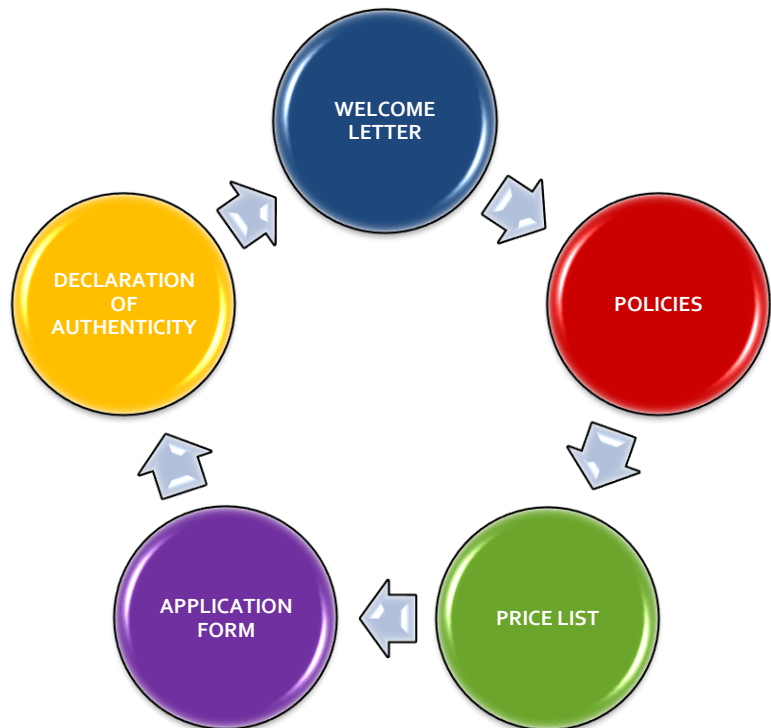
JUNE 8, 10:00-6:00

JUNE 9, 10:00-4:00

VERNON, BC

www.creativechaoscrafter.com

Application Deadline: February 23, 2024





Creative Chaos Society

P.O. Box 1322
Vernon, BC V1T 6N6

P: 250-545-6963

mail: info@creativechaoscrafter.com
www.creativechaoscrafter.com

Dear Past & Future Vendors,

The Creative Chaos Society is pleased to welcome new and returning Vendors to the 2024 Creative Chaos show, to be held **June 7, 10:00-9:00 June 8, 10:00-6:00 & June 9, 10:00-4:00**.

We understand that many of our valued participants are very busy with Christmas events in December so our application deadline is Feb. 23 2024. Although we have postponed the deadline, we suggest you mail your application with the requirements in as soon as possible. The Post Office here in Vernon will not simply "go put it in our PO Box" nor can they accept Purolator packages. We do not process the application or process the payment until you have been accepted which is some time after the deadline and draw process. **SO JUST DO IT NOW!**

We don't actually open or keep track of the envelopes we've received until the deadline and after the draw process, so if you are worried about whether or not we have received your application, please purchase "tracking" on it.

Several vendors have asked about implementing an online application process. At this time, we simply don't have the funds or the means to set this up. E-Mailed applications will only be accepted for cancellation list entrants.

As per previous years, we continue to select the participants for our show by a lottery style draw. The 3 buildings will be filled by category quota from the draw shortly after the deadline. Once each category in the show is full, we create a waitlist for all applicants not successful in the draw for that category. All entries received after the February 23 2024 deadline will automatically be placed on the wait list unless a category is noticeably lacking participants.

We hope to announce who is accepted in the show by early-mid March. Please be patient. This year you will receive your Acceptance Letter by e-mail, (so you don't need to include a SASE)

You will receive the booth allocation letter early-mid April, which will indicate your entry# (not booth#) allocated booth size, additional fees that were requested and the total. Once you have received this confirmation, your payment will be processed. We will be accepting payment with Visa, Master Card, Cheque or E-transfer (more info below) Your receipt will be included with your on-site registration envelope.

PAYMENT POLICY:

-If paying by credit card, include the info on the application. We will charge the correct amount to your card at this time.

-If paying by cheque, please include cheque with application. If there is difference in fees, the difference will be either refunded or payable at the show.

-If paying by e-transfer, **please include Entry# in the comments/message line**. Once you have received your fee confirmation, (approx. mid April) please send the e-transfer. E-transfers are payable by May 01 2024

NOTE: If applying after the February 23, 2024 deadline, please **DO NOT** include a cheque. You can include a credit card #. All other requirements and documents must be supplied with the application. When a booth is available, the Creative Chaos Society will contact you with the details and arrange for payment. Keep in mind that the booth we offer may not be the size requested.

Please review the included Policies and Price List carefully. Please use it for reference prior to e-mailing with questions. We believe all the information you need is included here. We recommend you retain a copy of your completed application and information for future reference. (Print it and save in a binder, save to important documents, flag it, put on your fridge....LOL)

You will also receive further information for set up times and procedures. We do not divulge booth placement until closer to the event.

Always keep in mind that we on the Chaos team are volunteers and should always be treated with the utmost patience and respect.

Thank you for your continued support! We look forward to another successful Creative Chaos in 2024!

We wish you the best of luck!

The Creative Chaos Society

POLICIES

AT CREATIVE CHAOS WE STRIVE TO HAVE AN ENJOYABLE AND PROSPEROUS EVENT. WE HAVE THE FOLLOWING POLICIES IN PLACE TO ENSURE OUR JOINED SUCCESS.

PRODUCT POLICY:

Eligible products include handcrafted, artisanal items that are created, sewn, constructed, sculpted, combined or otherwise fashioned from component materials and have been significantly altered in a way that makes them unique.

All items must be handcrafted by you or your immediate family. The designer/creator must be present at some point during the show. If you did not make it yourself you may not sell it even if it was handmade. Failure to comply will result in your being asked to leave the show without refund and your name will be removed from our mailing list. Absolutely no agents allowed!!!

CANCELLATION POLICY:

No refunds are provided without written notification (email is acceptable). The following refund fees apply:

- *Prior to April 30th a fee of \$50.00 is subtracted from your total costs
- *After April 30th a fee of 50% will be deducted from your total costs
- *After May 10th a 50% refund will only be given if the booth can be filled before the event
- *There are NO REFUNDS for no shows.

PARKING POLICY:

Please indicate yes or no (\$35 fee) in the appropriate portion of the application form. Parking passes are limited to ONE per booth. The vehicle must fit within the designated parking stall which measures 8' W X 18' L. No motor homes, trailers, campers, and so on that do not fit within the space provided will be allowed. As per the city of Vernon By-laws, overnight parking is not permitted in any of the Vernon Rec Centre parking lots. In addition, we kindly ask that you do not bring your RV onto the Complex Lot during the show. This takes up our paying customers' parking spaces. If you are bringing your motor home you may book a site at one of the local RV parks.

SPECIAL NOTE: We will be implementing stricter policies regarding parking placement.

NO FLAME POLICY:

Absolutely no lit candles, heated incense or any other heated or burning items allowed. No cooking of food items, fry pans, crock pots, hotplates, and so on. Please check with us before offering hot food samples or heated items of any sort.

BOOTH SPACE POLICY:

All tables, stands, product, signage and so on must stay within your allotted space. This includes into the walkways. All tables are to be covered to the floor. No tacks, pins, staples or tape may be used on the rented tables or on the curtains supplied. Hooks and line are available from the display company set up by the registration booth. You will receive 1 chair per booth. All booths have an 8' curtain backdrop. We do not supply side draping. Extra lighting, draping etc. is available for a fee from Show In Motion at the event.

SPECIAL NOTE: If you are planning on taping anything to the floor, you **MUST** use Gaffers (non-residue) tape. No Duct tape or any other version of tape. We will have some available at the registration desk.

SPECIALTY FOODS POLICY:

Every booth must attach and comply with the following: All certificates must be current.

1. **IMPORTANT!** Current updated Food Safe or Marketsafe Certificate
2. **IMPORTANT!** If your product is considered high-risk (you know who you are) you must include Permit To Operate or Certified Facility#.
3. Please attach any other documentation you may have for high risk products. eg. Letter of Approval
4. Other documentation may be required upon request.
5. Simple food sampling must follow Interior Health requirements.
6. Food sampling that requires any sort of preparation at the event requires an Interior Health High Risk Temporary Food Application. Must be submitted in advance of the event.

LIQUOR PRODUCT POLICY:

Liquor vendors must include Liquor Market Authorization. Our Business/GST# is **#12500 3608**. All Liquor samples must follow Liquor Control Branch regulations.

BODY PRODUCTS POLICY:

All products must be labelled. Due to health issues vendors must limit the amount of open product on display. Please wrap or contain product in bins as much as possible. For example, soaps, lotions, oils, aromatherapy, etc.

INSURANCE POLICY: Liability and Product Insurance is the responsibility of each participant.

TO PARTICIPATE IN THIS EVENT, EVERYONE WORKING OR ASSISTING YOU IN YOUR BOOTH MUST SIGN A "Release and Indemnity Agreement" UPON ARRIVAL. FORMS WILL BE AVAILABLE AT REGISTRATION AND THROUGHOUT THE SHOW AT THE OFFICE LOCATED IN THE CURLING RINK.

GST POLICY:

Collection and remittance of GST is the responsibility of the vendor.

SECURITY POLICY:

Security is provided by a Private Security Firm both inside and outside during the show and outside the facilities after closing.

Participant ribbons and/or wristbands must be worn to gain entry into any buildings during set-up and in the mornings.

SPECIAL NOTE: We are hiring a Security Firm to patrol the buildings during set up and during the show in the hopes to prevent unusual activities and possible theft. **But please be aware of your own booth and surroundings at all times.**

WI FI: The Rec Center is a SHAW Hotspot so you may want to sign up ahead as either a SHAW customer or guest. However we do not suggest using WI FI for credit card transactions.

PRICE LIST

BOOTH SIZES:

FRONTAGE		DEPTH	COST
10	X	5	\$230
10	X	6	\$260
10	X	8	\$325
10	X	10	\$375
12	X	8	\$365
12	X	10	\$440
15	X	5	\$300
15	X	6	\$350
15	X	8	\$440
15	X	10	\$530

CORNER BOOTHS: ADD

5 or 6 FOOT DEPTH	\$45
ALL OTHER DEPTHS	\$85
DOUBLE CORNER BOOTHS	\$150

Limited quantity available. If the corner booth requested is unavailable, we will assign a regular booth of the same size or if a smaller/larger booth is available we will contact you for your approval.

You must Indicate 2nd and 3rd choices. Failure to do so may put you on the Wait List

PLAIN TABLES:

2.5' D X 6' L	\$30/table
2.5' D X 8' L	\$30/table
TABLES ADDED AT SHOW	\$40/table

DRAPED TABLES:

2' D X 6' L	\$45/table
2' D X 8' L	\$45/table
TABLES ADDED AT SHOW	\$55/table

Please note that draped tables are only 2' in depth.

ELECTRICAL:

ELECTRICAL	\$45/booth
ELECTRICAL ADDED AT SHOW	\$55/booth

Electrical is an additional charge (maximum of 750 watts).
No RV/automotive type battery electrical hook-up will be allowed.

PARKING:

Max. 8'W X 18'L	\$35/one per booth
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RUGS:

10	X	5	\$35
10	X	6	\$45
10	X	8	\$55
10	X	10	\$70
15	X	10	\$100

AVAILABLE COLORS:

RED/BLUE/GREEN/PURPLE/SILVER

CREATIVE CHAOS APPLICATION FORM

June 7, 8, 9, 2024

ENTRY #	
BOOTH #	

YOUR INFORMATION: Please write clearly and legibly.

FIRST AND LAST NAME _____

NAME OR COMPANY NAME: SHOW GUIDE LISTING
40 CHARACTER LIMIT, each square is one character. Spaces and punctuation count as a character.

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BOOTH CHOICE DETAILS:

MAILING ADDRESS _____

TOWN OR CITY _____ PROVINCE _____ PC _____

PHONE _____ BUSINESS/CELL _____

EMAIL _____

FACEBOOK/INSTAGRAM _____

WEBSITE _____

ITEM		COST
1ST. CHOICE BOOTH SIZE	_____ X _____	
CORNER	YES _____ NO _____	
PLAIN TABLE	X _____ SIZE _____	
DRAPED TABLE	X _____ SIZE _____	
ELECTRICAL	YES _____ NO _____	
PARKING	YES _____ NO _____	
RUG	SIZE _____ COLOUR _____	
SUB-TOTAL		
GST #12500 3608	GST 5%	
TOTAL		

SHADED AREA FOR OFFICE USE ONLY		
ITEM		COST
BOOTH SIZE	_____ X _____	
CORNER (DEPTH SIZE)	YES _____ NO _____	
PLAIN TABLE	X _____ SIZE _____	
DRAPED TABLE	X _____ SIZE _____	
ELECTRICAL	YES _____ NO _____	
PARKING	YES _____ NO _____	
RUG	SIZE _____ COLOUR _____	
SUB-TOTAL		
GST# 12500 3608	GST 5%	
TOTAL		
CHEQUE #		
CREDIT CARD		
E-TRANSFER		
CHEQUE REFUND	CHEQUE OWES	

***REQUIRED!**
ALTERNATE BOOTH SIZE CHOICE:
 *Used if 1st choice is unavailable.
 2nd _____ X _____ CORNER YES NO
 3rd _____ X _____ CORNER YES NO
Note: Please make at least one of your choices with no corner. Please try to vary your 3 booth choices if possible.

PRODUCT CATEGORIES:

*Please select ALL categories applicable to your craft and list the percentage of booth space. Only categories marked may be sold during the show.

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> BODY PRODUCTS _____% | <input type="checkbox"/> CANDLES _____% | <input type="checkbox"/> ACCESSORIES _____%
(hats, clips, scarves) | <input type="checkbox"/> CLOTHING _____% |
| <input type="checkbox"/> FABRIC _____%
(sewing or fibre) | <input type="checkbox"/> GLASS/CERAMICS _____% | <input type="checkbox"/> JEWELLERY _____%
(beaded) | <input type="checkbox"/> JEWELLERY _____%
(other mediums) |
| <input type="checkbox"/> LEATHER _____% | <input type="checkbox"/> METAL _____% | <input type="checkbox"/> NATURALS _____% | <input type="checkbox"/> ORIGINAL ART _____%
(all mediums) |
| <input type="checkbox"/> POTTERY _____%
(functional & non functional) | <input type="checkbox"/> WORD ART _____%
(vinyl, painted, embroidered) | <input type="checkbox"/> SCULPTURE/CARVING _____%
(all mediums) | <input type="checkbox"/> SPECIALTY FOODS _____% |
| <input type="checkbox"/> TOYS & BOOKS _____%
& CD's | <input type="checkbox"/> WOOD _____%
(functional & non-functional) | <input type="checkbox"/> CREATIVE ACTIVITY _____% | <input type="checkbox"/> OTHER _____% |

ADDITIONAL COMMENTS OR IMPORTANT REQUESTS: _____

LAST DATE YOU CAN FILL A CANCELLATION OR A NO SHOW?

If you will not be available to fill a cancellation please indicate....N/A

WILL THIS BE YOUR FIRST TIME AT CREATIVE CHAOS?

YES NO

SHOW GUIDE LISTING:

How you will appear in the advertising campaigns

DESCRIPTION: IF POSSIBLE, PLEASE USE SAME AS LAST YEAR(S)

30 CHARACTER LIMIT, each square is one character. Spaces and punctuation count as a character.

HINT: Avoid words like handmade or original.

SAME AS LAST YEAR? YES _____ No _____

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IMPORTANT : APPLICATION CHECKLIST:

*Please ensure all application requirements are included. Incomplete applications will not be eligible for the draw so please check thoroughly.

COMPLETE, SIGNED AND DATED APPLICATION FORM (PAGE #5,6,7)

PHOTO OF PRODUCT -Minimum 3, No CD's or USB please. We will not re-use photos from previous years

SPECIALTY FOODS – PLEASE INCLUDE FOOD SAFE CERTIFICATE AND/OR OTHER DOCUMENTATION

LIQUOR VENDORS - PLEASE INCLUDE LIQUOR BOARD MARKET AUTHORIZATION

COMPLETED & SIGNED DECLARATION OF AUTHENTICITY

SHOW DATES:

JUNE 7, 8, 9, 2024

ENTRY DEADLINE:

February 23, 2024

MAILING INFORMATION:

Please detach and mail this application and all required items by mail to:

The Creative Chaos Society
P.O. Box 1322
Vernon, BC V1T 6N6

PAYMENT INFORMATION:

PAYING BY CREDIT CARD VISA MASTERCARD

CARD NUMBER

//

EXPIRY DATE

CVV (3 number security code on back of card)

NAME ON CARD

SIGANATURE OF CARD HOLDER

***If your credit card has been compromised or you have a new card, please inform us right away.**

PAYING BY CHEQUE

CHEQUE #

PLEASE MAKE CHEQUE OR MONEY ORDER PAYABLE TO:

The Creative Chaos Society DATED Feb. 23, 2024

***We have a NO tolerance NSF Cheque policy. A \$35 NSF fee will apply**

PAYING BY E-TRANSFER

Once you have received your booth fee confirmation E-TRANSFER PAYMENTS ARE DUE MAY 01 2024.

You must send the e-transfer to

treasurer@creativechaoscrafs.com

PLEASE INCLUDE YOUR ENTRY# IN THE MESSAGE LINE OF YOUR E-TRANSFER. Make sure to remind the entire payment including GST.

PLEASE READ AND SIGN THE FOLLOWING WAIVER...

I, _____, will be participating in the "Creative Chaos Craft Show" June 7, 8, & 9, 2024, at the Vernon Recreation Complex. I have read, understand, and will follow all policies of The Creative Chaos Society. I am responsible to obtain applicable Liability and Product Insurance.

SIGNATURE: _____

DATE: _____

DECLARATION OF AUTHENTICITY

PRODUCT POLICY:

Eligible products include handcrafted, artisanal items that are created, sewn, constructed, sculpted, combined or otherwise fashioned from component materials and have been significantly altered in a way that makes them unique.

SPECIAL NOTE: THIS IS NOT JUST A "LIST" OF YOUR PRODUCTS BUT RATHER A DESCRIPTION OF HOW YOU EXECUTE YOUR CRAFT.

PLEASE PROVIDE A DETAILED ACCOUNT OF ALL PRODUCT(S) TO BE SOLD IN YOUR BOOTH, INCLUDING A DESCRIPTION OF HOW IT IS MADE. FAILURE TO DO SO MAY RESULT IN YOU HAVING TO REMOVE THE PRODUCT FROM YOUR BOOTH.

IF THE PRODUCT IS YOUR DESIGN, YET YOU ARE HAVING IT MANUFACTURED BY SOMEONE ELSE, WE WILL REQUIRE PROOF OF YOUR INVOLVEMENT IN THE DESIGN PROCESS. ADDITIONAL SUPPORTING DOCUMENTS MAY BE REQUESTED FOR YOUR ACCEPTANCE.

PRINT NAME

COMPANY NAME

SIGNATURE

DATE