



# APPLICATION 2022

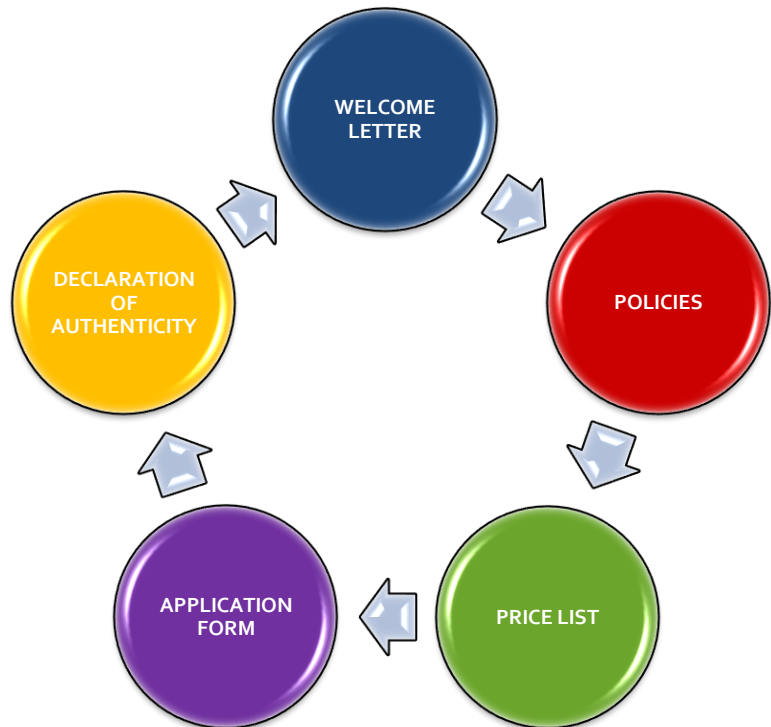
JUNE 3, 10:00-9:00

JUNE 4, 10:00-6:00

JUNE 5, 10:00-4:00

VERNON, BC

[www.creativechaoscrafts.com](http://www.creativechaoscrafts.com)





## Creative Chaos Society

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Dear Vendors,

The Creative Chaos Society is pleased to welcome new and returning Vendors to the 2022 Creative Chaos show, to be held **June 3, 10:00-9:00 June 4, 10:00-6:00 & June 5, 10:00-4:00 .**

### **Health and Safety**

For the health and safety of our customers, artisans and staff and volunteers we are following all current COVID-19 safety rules as outlined by the Provincial Health Officer (PHO) of British Columbia as well as protocols established by the City Of Vernon.

We are continuously monitoring the situation and will update as necessary.

We don't actually open or keep track of the envelopes until the deadline and after the draw so if you are worried about whether or not we have received your application, please purchase "tracking" on it.

As per previous years, we continue to select the participants for our show by a lottery style draw. The 3 buildings will be filled by category from the draw shortly after the deadline. Once each category in the show is full, we create a waitlist for all applicants not successful in the draw. All entries received after the April 1, 2022 deadline will automatically be placed on the wait list unless a category is noticeably lacking participants.

This year you will receive your Acceptance Letter by e-mail, (so you don't need to include a SASE) which will indicate your entry# (not booth#) allocated booth size and additional fees. Once you have received confirmation of acceptance, please forward payment. We will be accepting payment with Visa, Master Card, Cheque or E-transfer (more info below) Your receipt will be included with your on-site registration envelope.

-If paying by credit card, include the info on the application. We will charge the correct amount to your card at this time.

-If paying by cheque, please include cheque with application. If there is difference in fees, the difference will be either refunded or payable at the show.

-If paying by e-transfer, please include Entry# in the comments/message line.

NOTE: If applying after the deadline, please DO NOT include a cheque. You can include a credit card #. All other requirements and documents must be supplied with the application. When a booth is available, the Creative Chaos Society will contact you with the details and arrange for payment. Keep in mind that the booth we offer may not be the size requested.

Please review the included Policies and Price List carefully. Please use it for reference prior to e-mailing with questions. We believe all the information you need is in here. We recommend you retain a copy of this application and information for future reference.

You will also receive further information for set up times and procedures. We do not divulge booth placement until closer to the event.

Thank you for your continued support. We look forward to another successful Creative Chaos in 2022!

We wish you the best of luck!

The Creative Chaos Society

# POLICIES

AT CREATIVE CHAOS WE STRIVE TO HAVE AN ENJOYABLE AND PROSPEROUS EVENT. WE HAVE THE FOLLOWING POLICIES IN PLACE TO ENSURE OUR JOINED SUCCESS.

## PRODUCT POLICY:

Eligible products include handcrafted, artisanal items that are created, sewn, constructed, sculpted, combined or otherwise fashioned from component materials and have been significantly altered in a way that makes them unique.

All items must be handcrafted by you or your immediate family. The designer/creator must be present at some point during the show. If you did not make it yourself you may not sell it even if it was handmade. Failure to comply will result in your being asked to leave the show without refund and your name will be removed from our mailing list. Absolutely no agents allowed!!!

## CANCELLATION POLICY:

No refunds are provided without written notification (email is acceptable). The following refund fees apply:

- \*Prior to May 1<sup>st</sup> - a fee of \$50.00 is subtracted from your total costs
- \*After May 1<sup>st</sup> - a fee of 50% will be deducted from your total costs
- \*After May 15<sup>th</sup> - a 50% refund will only be given if the booth can be filled before the event
- \*There are NO REFUNDS for no shows.

## PARKING POLICY:

Please indicate yes or no (\$30 fee) in the appropriate portion of the application form. Parking passes are limited to ONE per booth. The vehicle must fit within the designated parking stall which measures 8' W X 18' L. No motor homes, trailers, campers, and so on that do not fit within the space provided will be allowed. As per the city of Vernon By-laws, overnight parking is not permitted in any of the Vernon Rec Centre parking lots. In addition, we kindly ask that you do not bring your RV onto the Complex Lot during the show. This takes up our paying customers' parking spaces. If you are bringing your motor home you may book a site at one of the local RV parks.

## NO FLAME POLICY:

Absolutely no lit candles, heated incense or any other heated or burning items allowed. No cooking of food items, fry pans, crock pots, microwaves, hotplates, and so on. Please check with us before offering hot food samples.

## BOOTH SPACE POLICY:

All tables, stands, product, and so on must stay within your allotted space. This includes into the walkways. All tables are to be covered to the floor. No tacks, pins, staples or tape may be used on the rented tables or on the curtains supplied. Hooks and line are available from the display company set up by the registration booth. You will receive 1 chair per booth. All booths have an 8' curtain backdrop with no side draping. Extra lighting, draping etc. is available from Show In Motion at the event.

## SPECIALTY FOODS POLICY:

Every booth must attach and comply with the following: All certificates must be current.

1. **IMPORTANT!** Current updated Food Safe Certificate
2. Liquor Board Authorization if applicable
3. Please attach any other documentation you may have for high risk products. eg. Letter of Approval
4. Other documentation may be required upon request
5. Check with us for guidelines before offering samples

## INSURANCE POLICY:

Liability and Product Insurance is the responsibility of each entrant.

**TO PARTICIPATE IN THIS EVENT EVERYONE WORKING OR ASSISTING YOU IN YOUR BOOTH MUST SIGN A "Release and Indemnity Agreement" UPON ARRIVAL. FORMS WILL BE AVAILABLE AT REGISTRATION AND THROUGHOUT THE SHOW AT THE OFFICE LOCATED IN THE CURLING RINK.**

## BODY PRODUCTS POLICY:

All products must be labelled. Due to health issues vendors must limit the amount of open product on display. Please wrap or contain product in bins as much as possible. For example, soaps, lotions, oils, aromatherapy, etc.

## GST POLICY:

Collection and remittance of GST is the responsibility of the entrant.

## SECURITY POLICY:

Security is provided by a Private Security Firm both inside and outside the facilities after closing.

Participant ribbons and wristbands must be worn to gain entry into any buildings during set-up and in the mornings.

**SPECIAL NOTE:** We are hiring a Security Firm to patrol the buildings during set up and during the show in the hopes to prevent unusual activities and possible theft. **But please be aware of your own booth and surroundings at all times.**

**WI FI:** The Rec Center is a SHAW Hotspot so you may want to sign up ahead as either a SHAW customer or guest. However we do not suggest using WI FI for credit card transactions.

# PRICE LIST

## BOOTH SIZES:

FRONTAGE		DEPTH	COST
10	X	5	\$210
10	X	6	\$235
10	X	8	\$295
10	X	10	\$340
12	X	8	\$330
12	X	10	\$400
15	X	5	\$275
15	X	6	\$320
15	X	8	\$400
15	X	10	\$480

## CORNER BOOTHS: ADD

5 or 6 FOOT DEPTH	\$35
ALL OTHER DEPTHS	\$70
DOUBLE CORNER BOOTHS	\$120

Limited quantity available. If the corner booth requested is unavailable we will assign a regular booth of the same size or if a smaller/larger booth is available we will contact you for your approval.

You must indicate 2<sup>nd</sup> and 3<sup>rd</sup> choices. Failure to do so may put you on the Wait List

## PLAIN TABLES:

2.5' D X 6' L	\$25/table
2.5' D X 8' L	\$25/table
TABLES ADDED AT SHOW	\$30/table

## DRAPED TABLES:

2' D X 6' L	\$40/table
2' D X 8' L	\$40/table
TABLES ADDED AT SHOW	\$45/table

Please note that draped tables are only 2' in depth.

## ELECTRICAL:

ELECTRICAL	\$35/booth
ELECTRICAL ADDED AT SHOW	\$40/booth

Electrical is an additional charge (maximum of 750 watts).

## PARKING:

Max. 8'W X 18'L	\$30/one per booth
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## RUGS:

10	X	5	\$30
10	X	6	\$35
10	X	8	\$50
10	X	10	\$60
12	X	8	\$60
12	X	10	\$75
15	X	10	\$90

## AVAILABLE COLORS:

RED/BLUE/GREEN/PURPLE/SILVER





