



# APPLICATION 2016

JUNE 3, 10:00-9:00

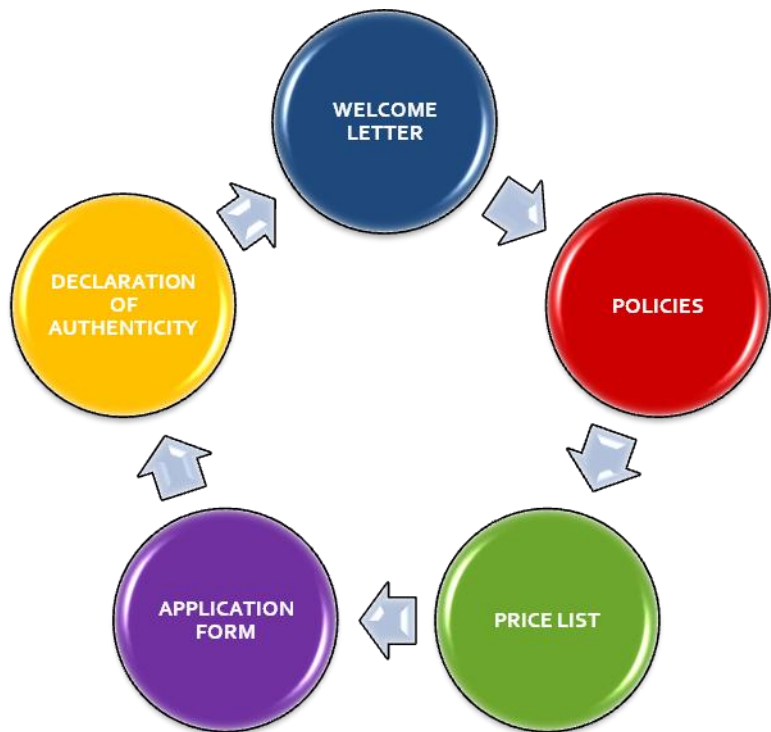
JUNE 4, 10:00-6:00

JUNE 5, 10:00-4:00

VERNON, BC

[www.creativechaoscrafts.com](http://www.creativechaoscrafts.com)

Deadline: January 8, 2016





## Creative Chaos Society

P.O. Box 1322  
Vernon, BC V1T 6N6

P: 250-545-6963

mail: [info@creativechaoscrafter.com](mailto:info@creativechaoscrafter.com)  
[www.creativechaoscrafter.com](http://www.creativechaoscrafter.com)

Dear Vendors,

The Creative Chaos Society is pleased to welcome new and returning Vendors to the 2016 Creative Chaos show, to be held **June 3, 10:00-9:00 June 4, 10:00-6:00 & June 5, 10:00-4:00**.

Some noteworthy changes to the application process include:

We understand that many of our valued participants are very busy with Christmas events in December so we have changed the application deadline to January 8, 2016. Although we have postponed the deadline, we suggest you get your application with the requirements in as soon as possible. The Post Office here in Vernon will not simply "go put it in our PO Box" nor can they accept Purolator packages.

Also please note that we are collecting GST.

In addition, the Creative Chaos Society is now accepting both VISA and MasterCard as payment methods. We have added the additional forms of payment to help simplify the application process for our valued vendors.

The Creative Chaos Society also recognizes the enormous role social media is playing in the world of marketing and advertising. We are thrilled to announce that Creative Chaos is now on facebook and Twitter! You can find us on facebook and twitter here:

[www.facebook.com/CreativeChaosBC](http://www.facebook.com/CreativeChaosBC)

[www.twitter.com/CreativeChaosBC](http://www.twitter.com/CreativeChaosBC)

As per previous years, we continue to select the participants for our show by a lottery style draw. The show will be filled by category from the draw shortly after the deadline. Once each category in the show is full, we create a waitlist for all applicants not successful in the draw. All entries received after the January 8, 2016 deadline will automatically be placed on the wait list.

NOTE: If applying after the January 8, 2016 deadline, please DO NOT send us a cheque. All other requirements and documents must be supplied with the application. When a booth is available, the Creative Chaos Society will contact you with the details and arrange for payment. Keep in mind that the booth we offer may not be the size requested.

Please review the included Policies and Price List carefully. Please use it for reference prior to e-mailing with questions. We believe all the information is in here. We recommend you retain a copy of this application and information for future reference.

Once accepted into the show, you will receive a copy of your application which will indicate any amendments. Please retain this copy for reference and confirmation of your status. You will also receive further information for set up times and procedures. We do not divulge booth placement until closer to the event.

Thank you for your continued support. We look forward to another successful Creative Chaos in 2016!

We wish you the best of luck!

The Creative Chaos Society

# POLICIES

AT CREATIVE CHAOS WE STRIVE TO HAVE AN ENJOYABLE AND PROSPEROUS EVENT. HOWEVER, TO ENSURE ALL APPLICANTS ARE TREATED EQUALLY WE HAVE THE FOLLOWING POLICIES IN PLACE TO ENSURE OUR JOINED SUCCESS.

## PRODUCT POLICY:

All items must be handcrafted by you or your immediate family. The designer/creator must be present at some point during the show. If you did not make it yourself you may not sell it even if it was handmade. Failure to comply will result in your being asked to leave the show and your name will be removed from our mailing list. Absolutely no agents allowed!!!

## CANCELLATION POLICY:

No refunds are provided without written notification (email is acceptable). The following refund fees apply:

- \*Prior to April 15<sup>th</sup> a fee of \$50.00 is subtracted from your total costs
- \*After April 15<sup>th</sup> a fee of 50% will be deducted from your total costs
- \*After May 15<sup>th</sup> a 50% refund will only be given if the booth can be filled before the event
- \*There are NO REFUNDS for no shows.

## PARKING POLICY:

Please indicate yes or no (\$25 fee) in the appropriate portion of the application form. Parking passes are limited to ONE per booth. The vehicle must fit within the designated parking stall which measures 8' W X 18' L. No motor homes, trailers, campers, and so on that do not fit within the space provided will be allowed. As per the city of Vernon By-laws, overnight parking is not permitted in any of the Vernon Rec Centre parking lots.

In addition, we kindly ask that you do not bring your RV onto the Complex Lot during the show. This takes up our paying customers' parking spaces. If you are bringing your motor home you may book a site at one of the local RV parks or park in the lot behind the Civic Arena at the corner of 31<sup>st</sup> Street and 35<sup>th</sup> Avenue.

## NO FLAME POLICY:

Absolutely no lit candles, heated incense or any other heated or burning items allowed. No cooking of food items, fry pans, crock pots, microwaves, hotplates, and so on.

## BOOTH SPACE POLICY:

All tables, stands, product, and so on must stay within your allotted space. All tables are to be covered to the floor. No tacks, pins, staples or tape may be used on the rented tables or on the curtains supplied. Hooks and line are available from the display company set up by the registration booth. All booths have an 8' curtain backdrop with no side draping. You will receive 1 chair per booth.

## CREATIVE ACTIVITIES POLICY:

The Creative Activities area will once again be located in the Dogwood Gymnasium. Product must be interactive or demonstrated. For example, face painting, airbrush tattoos, and henna.

## SPECIALTY FOODS POLICY:

Every booth must attach and comply with the following:

1. Food Safe Certificate
2. Please attach any other documentation you may have
3. Other documentation may be required upon request

All certificates must be current.

## INSURANCE POLICY:

Liability and Product Insurance is the responsibility of each entrant.

**TO PARTICIPATE IN THIS EVENT EVERYONE WORKING OR ASSISTING YOU IN YOUR BOOTH MUST SIGN A "Release and Indemnity Agreement" UPON ARRIVAL. FORMS WILL BE AVAILABLE AT REGISTRATION AND THROUGHOUT THE SHOW AT THE OFFICE LOCATED IN THE CURLING RINK.**

## BODY PRODUCTS POLICY:

All products must be labelled. Due to health issues vendors must limit the amount of open product on display. Please wrap or contain product in bins as much as possible. For example, soaps, lotions, oils, aromatherapy, etc.

## GST POLICY:

Collection and remittance of GST is the responsibility of the entrant.

## SECURITY POLICY:

Security is provided by a Private Security Firm both inside and outside the facilities after closing. Participant ribbons must be worn to gain entry into any buildings during set-up and in the mornings.

# PRICE LIST

## BOOTH SIZES:

	FRONTAGE		DEPTH	COST
	10	X	5	\$200
	10	X	6	\$225
	10	X	8	\$280
	10	X	10	\$325
	12	X	8	\$315
	12	X	10	\$380
	15	X	5	\$260
	15	X	6	\$305
	15	X	8	\$380
	15	X	10	\$455
CREATIVE ACTIVITY AREA	10	X	10	\$235

## CORNER BOOTHS: ADD

5 or 6 FOOT DEPTH	\$35
ALL OTHER DEPTHS	\$65
DOUBLE CORNER BOOTHS	\$95

Limited quantity available. If the corner booth requested is unavailable we will assign a regular booth of the same size or if a smaller/larger booth is available we will phone for your approval. Please Indicate 2<sup>nd</sup> and 3<sup>rd</sup> choices.

## PLAIN TABLES:

2.5' D X 6' L	\$20/table
2.5' D X 8' L	\$20/table
TABLES ADDED AT SHOW	\$25/table

## DRAPED TABLES:

2' D X 6' L	\$35/table
2' D X 8' L	\$35/table
TABLES ADDED AT SHOW	\$40/table

Please note that draped tables are only 2' in depth.

## ELECTRICAL:

ELECTRICAL	\$35/booth
ELECTRICAL ADDED AT SHOW	\$40/booth

Electrical is an additional charge (maximum of 750 watts).

## PARKING:

Max. 8'W X 18'L	\$25/one per booth
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## RUGS:

10	X	5	\$30
10	X	6	\$35
10	X	8	\$50
10	X	10	\$60
12	X	8	\$60
12	X	10	\$75
15	X	10	\$90

## AVAILABLE COLORS:

RED/BLUE/GREEN/PURPLE/SILVER

# CREATIVE CHAOS APPLICATION FORM

## June 3, 4, 5, 2016

YOUR INFORMATION: \*Required fields

ENTRY #	
BOOTH #	

FIRST AND LAST NAME\*

PHONE\*

BUSINESS NAME\*

BUSINESS/ CELL

BUSINESS PARTNER (IF ANY)

EMAIL\*

MAILING ADDRESS\*

WEBSITE

TOWN OR CITY\* PROVINCE\* POSTAL CODE\*

### BOOTH INFORMATION:

ITEM		COST
BOOTH SIZE:	_____ X _____	_____
CORNER:	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
PLAIN TABLE:	# _____ SIZE _____	_____
DRAPED TABLE:	# _____ SIZE _____	_____
ELECTRICAL:	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
PARKING:	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____
RUGS:	SIZE _____ COLOR _____	_____

**ALTERNATE BOOTH CHOICE:**  
 \*Used if 1<sup>st</sup> choice unavailable.  
 \*Please do not omit this section.

2<sup>nd</sup> \_\_\_\_\_ X \_\_\_\_\_ CORNER  YES  NO

3<sup>rd</sup> \_\_\_\_\_ X \_\_\_\_\_ CORNER  YES  NO

SUB-TOTAL: \_\_\_\_\_  
 GST 5% \_\_\_\_\_  
 #12500 3608  
 TOTAL: \$ \_\_\_\_\_

\*\* Shaded area for office use only \*\*

CHEQUE #	
CHANGES	
GST 5%	\$
TOTAL:	\$
REFUND \$	OWES \$
CHEQUE #	CHEQ #

### PRODUCT CATEGORIES:

\*Please select ALL categories applicable to your craft and list the percentage of booth space. Only categories marked may be sold during the show.

<input type="checkbox"/> BODY PRODUCTS _____%	<input type="checkbox"/> CANDLES _____%	<input type="checkbox"/> ACCESSORIES _____%	<input type="checkbox"/> CLOTHING _____%
<input type="checkbox"/> FABRIC (sewing or other) _____%	<input type="checkbox"/> GLASS/CERAMICS _____%	<input type="checkbox"/> JEWELLERY (beaded) _____%	<input type="checkbox"/> JEWELLERY (other mediums) _____%
<input type="checkbox"/> LEATHER _____%	<input type="checkbox"/> METAL _____%	<input type="checkbox"/> NATURALS _____%	<input type="checkbox"/> ORIGINAL ART (all mediums) _____%
<input type="checkbox"/> POTTERY (functional) _____%	<input type="checkbox"/> POTTERY (non-functional) _____%	<input type="checkbox"/> SCULPTURE/CARVING (all mediums) _____%	<input type="checkbox"/> SPECIALTY FOODS _____%
<input type="checkbox"/> TOYS & BOOKS & CD's _____%	<input type="checkbox"/> WOOD (functional & non-functional) _____%	<input type="checkbox"/> CREATIVE ACTIVITY _____%	<input type="checkbox"/> OTHER _____%

**LAST DATE YOU CAN FILL A CANCELLATION OR A NO SHOW?**

**WILL THIS BE YOUR FIRST TIME AT CREATIVE CHAOS?**

YES  NO

**PROMOTING THE SHOW:**

The Creative Chaos Society has an extensive advertising campaign. However, word of mouth is still one of the best forms of advertising. What can you do to help promote the show?

Twitter  Facebook  
 Email blast  Blog Post  
 Other: \_\_\_\_\_

**SHOW GUIDE LISTING:**

[how you will appear in the advertising campaigns]

**NAME OR COMPANY NAME** [40 CHARACTER LIMIT, spaces and punctuation count as a character]

Grid of 40 empty boxes for name entry.

**DESCRIPTION** [30 CHARACTER LIMIT, spaces and punctuation count as a character]

Grid of 30 empty boxes for description entry.

**SHOW DATES:**

JUNE 3, 4, 5, 2016

**ENTRY DEADLINE:**

JANUARY 8, 2016

**MAILING INFORMATION:**

Please detach and send this application and all required items by mail to:

The Creative Chaos Society  
P.O. Box 1322  
Vernon, BC V1T 6N6  
T: 250-545-6963  
[info@creativechaoscrafter.com](mailto:info@creativechaoscrafter.com)

**IMPORTANT : APPLICATION CHECKLIST:**

\*Please ensure all application requirements are included. Incomplete applications will not be eligible for the draw so please check thoroughly.

- COMPLETE, SIGNED AND DATED APPLICATION FORM
- PHOTO OF PRODUCT (Maximum 2, No CD's please We do not Re-use photos from previous years)
- SELF ADDRESSED & STAMPED STANDARD SIZE #10 ENVELOPE A \$5 fee will apply for missing envelope or stamp
- SPECIALTY FOODS – PLEASE INCLUDE FOOD SAFE CERTIFICATE AND/OR OTHER DOCUMENTATION
- SIGNED DECLARATION OF AUTHENTICITY

**PAYMENT INFORMATION:**

PAYING BY  VISA  MASTERCARD  CHEQUE

CARD NUMBER

EXPIRY DATE

NAME ON CARD

SIGNATURE OF CARD HOLDER

PLEASE MAKE CHEQUE OR MONEY ORDER PAYABLE TO:  
The Creative Chaos Society DATED January 8, 2016

\*We have a NO tolerance NSF Cheque policy. Any cheque returned automatically disqualifies you from this year's show.

**PLEASE READ AND SIGN THE FOLLOWING WAIVER...**

I, \_\_\_\_\_, will be participating in the "Creative Chaos Craft Show" June 3, 4, & 5, 2016, at the Vernon Recreation Complex. I have read, understand, and will follow all policies of The Creative Chaos Society. I am responsible to obtain applicable Liability and Product Insurance.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

